

# Woodside Elementary School District Implementation Plan for Measure D Facility Program

### Prepared for:

#### **Woodside Elementary School District**

3195 Woodside Road Woodside, CA 94062

Prepared by:

**Capital Program Management, Inc.** 

1851 Heritage Lane, Suite 210 Sacramento, CA 95815

February 5, 2014



#### **ACKNOWLEDGEMENTS**

This document represents the product of a significant amount of time and effort by the parents, community and school site staff of the Woodside Elementary School District. Thank you for your dedication and commitment to the children of the District.

#### **Board of Trustees:**

Wendy Warren Roth, President Marc Tarpenning, Vice President Kevin Johnson, Clerk Rudy Driscoll, Trustee Claire Pollioni, Trustee

#### **District Administration:**

Dr. Beth Polito, Superintendent
Robin Wasco, Chief Business Official
E. Martinez, Maintenance Supervisor
Cathy Stienstra, Administrative Coordinator

#### **Facility Master Plan Committee:**

Rudy Driscoll, WESD Board Member
Claire Pollioni, WESD Board Member
Dr. Beth Polito, WESD Superintendent
Robin Wasco, WESD CBO
Steve Frank, WESD MS Principal
Kara D'Ambrosio, WESD Music Teacher
Beth Hoss, WESD Music Teacher
Matt Waters, WESD Drama Teacher
Kathy Jones, WESD PE Teacher
Joel Butler, WESD Parent
Mike Wassermann, CPM Program Manager

#### **Consultant Team:**

Capital Program Management, Inc. (CPM)
WRNS Studio
XL Construction Corporation

#### **Capital Campaign Committee:**

Jason Krikorian Emmalyn Shaw Christine Hutchinson



### **TABLE OF CONTENTS**

ACKNOWLEDGEMENTS	I
SECTION I: EXECUTIVE SUMMARY	3
Executive Summary	3
SECTION II: PURPOSE AND BACKGROUND	5
The Purpose of the Implementation Plan	5
Background on Facility Assessments and Master Plan	5
SECTION III: IMPLEMENTATION PLAN	8
Measure D Facility Program Implementation Plan	8
SECTION IV: DSA CERTIFICATION	16
DSA Certification Projects	16
SECTION V: PROJECTS	17
Renovation Projects	17
Telephone System Replacement	18
Clock System Replacement	18
Intercom/PA System Replacement	19
Roofing/Gutters/Vents Improvements	19
Storm Drain System Improvements	19
Infrastructure Replacement	20
Priority 1 Projects	20
Priority 2 Projects	21
Other Renovation Projects	21
Preschool Building	25
Design Lab Building	30
Sellman Multi-Purpose Building (MPR)	34
SECTION VI: MASTER PROGRAM BUDGET AND SCHEDULE	39
Overview	39
Master Program Budget	39
Projected Cash Flow Analysis	43
Master Program Schedule	45
SECTION VII: TABLE OF APPENDICES	47



#### **SECTION I: EXECUTIVE SUMMARY**

#### **Executive Summary**

In June 2014, the Woodside Elementary School District culminated planning efforts based upon groundwork from a 2012 Facility Assessment and Master Plan performed by BFGC-IBI Group Architecture Planning, and a 2013 Educational Facility Plan by HMC Architects and Blach Construction, with the passage of the Measure D \$13.5M General Obligation Bond. The bond funds, combined with other funding sources including general funds, state grants, Proposition 39 Energy Funds, developer fees and anticipated funding from private donations through the Capital Campaign, provide a total program budget as of December 1, 2014 of \$18.1M. These funds are to be used only for the specified purposes outlined in the Measure D bond project list under the purview of a Citizens' Bond Oversight Committee (CBOC). This Implementation Plan will serve as a road map for the planning, design and construction of the Measure D Facilities program.

The Implementation Plan describes the individual project scope of work, project budgets, project schedules and methodology used to develop the budget and schedule. Bound in the following sections are the scopes of work for the various projects at each site, project budgets and the overall program and project schedule. Also included in the Implementation Plan is the history of the development of the program, supporting data and reports used to base the scope of work, and the methodology used to develop this plan.

During the general obligation bond campaign and throughout the development of the Implementation Plan, the Board of Trustees, the Foundation and District administration have been very mindful of engaging and encouraging the staff, stakeholders, parents and community members to participate in the process.

In May, 2014, the District contracted with Capital Program Management, Inc. (CPM) to represent the District's interests as their Program Manager. Part of CPM's role was to develop an implementation plan which has been developed through a series of meetings with the Facility Master Plan Committee, District staff, design team members, and pre-construction services contractors. The implementation team re-evaluated the previous assessments, master plans and validated cost.

One of CPM's initial tasks was to validate the 2013 construction cost estimates to ensure that the planned projects would be achievable within the initial \$17M program budget. Unfortunately, due to inadequate construction estimates and missing project and program cost components projected previously, it was concluded that all the projects within the original Master Plan could not be implemented without funding augmentation. The Board directed CPM to deliver the three new construction projects: Sellman Multi-Purpose Room (MPR), a Design Lab and a Preschool. Renovation



projects were subsequently considered and prioritized based on needs and desires of Stakeholders. To get projects into budget, the project team conducted a series of "value engineering" meetings and carefully crafted a strategy for reducing project costs by revising some scope components, simplifying designs, renegotiating contracts and revising the schedule.

#### **The Facility Program**

The Implementation Plan confirms that the Measure D Facility Program will make a significant difference to Woodside Elementary School District and, by delivering the new construction projects, it will address at a minimum the need to replace roofs, replace failing infrastructure, correct drainage issues and replace outdated and inoperative necessary building systems. These projects, along with select Priority 1 renovation projects will enhance the safety, security, and provide an engaging environment for learning and teaching at the District.

#### **Developing Budgets and Schedules**

The originally planned schedule provided projects to be delivered independently and under a compressed schedule. By restructuring the program schedule to implement all projects concurrently starting in the summer of 2015, costs are significantly reduced without changing the scope of work.

Significant enhancements to the accuracy of the budgeting process are gleamed by identifying and attaching soft costs specific to each cost component, rather than adding a percentage multiplier to an estimated "hard" construction cost. A Master Program Budget, Program Expense Budget Detail, Cash flow analysis and Master Program Schedule are explained within Section VI of this document.

#### **DSA Certification**

It is important to note that significant effort has been, and continues to be, placed on garnering DSA Certification for all projects that were previously closed without DSA certification. This District had eight (8) such projects, of which four (4) have been closed. The remaining projects we are currently working to resolve are more complex in nature. The DSA will not allow new projects to be approved without resolution of previous projects; therefore CPM has been working with DSA to obtain approval on current projects based on progress made resolving old projects.



#### **SECTION II: PURPOSE AND BACKGROUND**

#### The Purpose of the Implementation Plan

The Measure D Facility Program Implementation Plan encompasses a comprehensive implementation strategy and schedule that will serve as the road map for the planning, design, and construction of the Program. The Implementation Plan describes the individual project scope of work, project budgets, project schedules, and the methodology used to develop the budget and schedule. The implementation plan has been prepared to reflect the Measure D ballot language, and the desires of the Woodside Elementary School District Board of Trustees, the Foundation, the Capital Campaign Committee, parents, school staff, and the administrator's stakeholders. In addition, the Implementation Plan has taken into account funding schedules and construction schedules that optimize cost effectiveness and scale efficiencies, with minimal disruption to students, staff, and the community during the construction phase of the program.

#### **Background on Facility Assessments and Master Plan**

2012 Facility Assessment and Master Plan by BFGC-IBI Group Architecture Planning

In September of 2011, the District contracted with BFGC-IBI Group Architecture Planning to prepare a Facility Assessment and Master Plan. The District's goal was to determine the level of work required to improve security, health and safety concerns, and to develop cost models. The Board President, Past Board Vice President, Superintendent/Principal, staff and community members, assisted the assessment team.

The effort identified many deficiencies and outlined required needs. The report categorized its findings and provided prioritized recommendations to address parking, site accessibility, ground/site drainage systems, building envelope, and interior spaces. In addition, the team addressed specific building systems with engineers' reports for roofing, structural, mechanical, plumbing, electrical, and technology systems.

This Master Plan and needs assessment provided the ground work for a future bond measure that later became the Measure D bond and the Capital Campaign.

Please refer to the Appendix for a complete report.

• 2013 Educational Facility Plan by HMC Architects and Blach Construction

In October 2012, the District contracted with HMC Architects and Blach Construction to validate and determine if the projects described in the two year old Facility Assessment and



Master Plan still align with the current needs and priorities, and also to update estimated project costs to reflect current market conditions. In addition, the planning team evaluated the facility's ability to support a 21<sup>st</sup> century education program and the potential for additional instructional spaces for the purpose of providing flexibility in accommodating enrollment growth/fluctuation in grade levels.

The planning team performed site visits and conducted a series of meetings with the WESD Steering Committee, Facilities Master Plan Committee, the Board of Trustees, site staff, community members, and parents. The report concluded that the 2011 plan was "very thorough, some priorities had changed, and WESD has already addressed some of the previously identified needs".

The report also refined the list of facility projects and project cost estimates, and identified the following three new construction projects to address 21<sup>st</sup> century educational needs and site flexibility.

- Replace Sellman Auditorium and adjacent Food Service, Storage, and Restroom Building with a new building to better serve current performance, physical education, and food service needs.
- Replace aging primary relocatable classroom with two new pre-fabricated classrooms to provide appropriate facilities and accommodate fluctuations in enrollment.
- Replace portable Classroom 19 with a flexible classroom space that would allow a
  variety of tools and equipment to engage students in a variety of activities and to
  extend WESD's Design Thinking curriculum capabilities.

The Peer Review process yielded a refined project list totaling \$10.2M for safety, security, maintenance, and renovation needs as noted in Priority 1, 2 and 3 needs. The proposed three new construction projects increased the total cost estimate to \$16.0M.

Please refer to the Appendix for a complete report.

#### Measure D Ballot

In the February 11, 2014 Board meeting, the Trustees approved Resolution #2014-6 to authorize the election for a \$13.5M General Obligation Bond measure for the June 3, 2014 election. The bond measure would be under constitutional and statutory provisions (Proposition 39) that requires a 55% voter approval rating and certain accountability requirements, including annual independent financial and performance audits of how funds are spent, and the formation of a Citizens' Bond Oversight Committee. It requires a cap on the tax rate levied to \$24.05 per \$100k of assessed value.



Proposition 39 requires that a project list be included on the ballot measure. No moneys can be expended on projects that are not included on the bond projects list, but not all projects must be implemented. The Board used the 2013 Educational Facilities Plan as the basis for the bond project list. The intent was to use the bond funds for necessary repairs to the aging facilities and infrastructure, replace roofing, etc. Generally, the bond funds were to address basic facility needs of the school.

Please refer to the Appendix for the Board Resolution.

#### • Capital Campaign

The bond was sized at \$13.5M with the anticipation that the Foundation through a separate sub-committee, Capital Campaign, would be able to generate an additional \$5M. The total \$18.5M Facilities Program should have been adequate to implement all of the projects based on the 2013 Educational Facilities Plan. The Capital Campaign funds were to be used to enhance the program projects by providing the additional revenue to replace buildings rather than just repairing them. However, the fundraising, while still on-going at the time of this publication, have not yet generated all of the funds anticipated. At the beginning of CPM's involvement the anticipation was to generate \$3.5M for a total program of \$17M.



#### **SECTION III: IMPLEMENTATION PLAN**

#### **Measure D Facility Program Implementation Plan**

In May 2014, the District contracted with Capital Program Management, Inc. (CPM) to represent the District's interest as their Program Manager. Part of CPM's role was to develop an implementation plan to serve as the road map for their upcoming Measure D Bond measure and Capital Campaign projects. The plan has been developed through a series of meetings with the Facility Master Plan Committee, District staff, design team members, and pre-construction services contractors. The implementation team re-evaluation the previous assessments, master plans, and validated cost for the prioritized projects.

#### **Program Scope**

The basis of the bond project list was the 2013 Educational Master Plan that validated and prioritized projects identified in the 2012 Facilities Assessment and Master Plan. Through years of vetting, the program scope and priorities were already determined when CPM started. The program scope, or series of projects included under the bond and Capital Campaign, included a host of renovation projects and replacement of three buildings.

The 2012 Facility Assessment and Master Plan by BFGC-IBI Group Architecture Planning identified a myriad of renovation needs for the campus, totaling over \$7M. It included multiple renovation and improvement items under each of the following categories; security, site drainage, building envelope, interior spaces, roofing, structural systems, mechanical systems, plumbing infrastructure and systems, electrical systems, and technology systems. The subsequent 2013 Educational Facility Plan by HMC Architects and Blach Construction reevaluated the cost estimates and increased the estimate to \$10.2M. However, the project list was not reevaluated and was not current. CPM re-evaluated all of the renovation scope items. Some items had been already addressed by the District through on-going maintenance projects. Other new items that were determined important were added to the list. The updated renovation project list estimates at approximately \$9M. Ultimately, we had to prioritize the renovation projects to bring the program into budget. Please refer to Section V for additional information.

The aging Sellman gymnasium is no longer necessary since a new gymnasium was constructed in 2001. The building was aging and in need of significant repairs. What was determined necessary is a multi-purpose building that would address many short comings of the existing facilities. These include the need for: 1) food service facilities with a warming kitchen, cafeteria, and food service line; 2) a performing arts and assembly venue including a stage with curtains, seating to accommodate the



student body, audio and visual equipment; and 3) an age appropriate physical education program separate from the new gym. Studies were completed on the existing facility that determined while less expensive; it would not be cost effective to convert the existing structure into a multi-purpose room. However, since it was more expensive to replace than to repair, it was decided to use Capital Campaign funds to offset the costs.

The existing portable building, classroom #19, is centrally located on the campus, adjacent to the bell court. The portable building is aging and need of replacement. Portable classrooms are designed as a low cost, temporary solution to house students. Since the need is long term, replacement with a permanent construction is prudent. A need was identified for a flexible classroom that supports the 21<sup>st</sup> Century Learning for: 1) project-based learning; 2) opportunities to engage in a variety of skill sets; 3) engaging students with different learning styles; 4) allowing a hands-on approach; 5) promoting cooperation among groups; and 6) supporting the "concept/prototype/test/evaluate results/repeat" experimentation cycle used in design thinking. An added benefit is that the flexible classroom increases the District's ability to accommodate enrollment fluctuations at the upper grade level should the need arise.

The existing portable building N that currently houses one of the preschool classrooms is aging and in need of repairs or replacement. The District has a need for an additional classroom to accommodate their new Transitional Kindergarten (TK) program. Having both of the preschool classrooms located in one building would create a much more efficient facility. Therefore, it was determined that the best solution would be to remove the aging portable and replace it with a new twoclassroom preschool facility. This would make available the other classroom for the TK classroom. The initial plan was to have the new facility constructed as a portable building since they are low cost. However, it was later determined that constructing it as a portable is a temporary solution and the need will be long term. Replacement with a permanent construction was determined prudent and the additional costs could be offset by the Capital Campaign. The new facility solution consists of (2) classrooms which share centrally located restrooms, kitchenette, storage, and an exterior shade structure. Completing this part of the program would provide the following benefits to WESD: 1) increase WESD's ability to accommodate grade level enrollment fluctuations at the elementary level should the need arise; 2) provide flexibility with one of the classrooms in this grouping having direct access to both a secured playground and to the elementary play area; and 3) provide bathrooms within classrooms designated for WESD's youngest children.



#### **Project Cost Estimates**

One of CPM's initial tasks was to validate the 2013 construction cost estimates to ensure that the planned projects would be achievable within the \$17M program budget. Unfortunately, we quickly discovered missing project and program cost components coupled with inadequate construction estimates that overall resulted in a significant budget shortfall. The conclusion was that all of the projects included under the Master Plan could not be implemented without funding augmentation. The Board directed CPM to find a way to deliver the three new construction projects, Sellman Multi-Purpose room (MPR), Design Lab, Preschool, and address at a minimum the need to replace roofs, replace failing infrastructure, correct drainage issues, and replace phone system, clocks, and intercom systems. In order to get the projects into budget, the project team conducted a series of "value engineering" meetings and carefully crafted a strategy for reducing project costs by revising some scope components, simplifying designs, renegotiating contracts, and revising the schedule.

#### **Program Schedules**

One of the significant cost components within the original plan was to deliver the various projects independently and, on some projects, under a compressed schedule. The initial plan was to construct the preschool building over the summer of 2014 in a compressed time frame that included the need for overtime work. The Design Lab was to be constructed during the 2014-2015 school year. The Multi-Purpose room was to be constructed over the summer of 2015 and extend through the 2015-2016 school year. The renovation projects were to be constructed over the 2015 and 2016 summer breaks. By restructuring the program schedule to implement all projects currently starting in the summer of 2015, we were able to significantly reduce the overall cost of the projects without changing the actual scope of work. Please refer to Section VI for additional information on the schedule.

#### **Project Budgets**

Once we had rectified the cost estimates, we developed comprehensive project and program budgets. Previously, the project "soft costs" (items other than the actual construction costs, such as architect and inspection fees) was determined by adding a percentage multiplier to the estimated "hard" construction costs. CPM's budgeting process includes identifying specific soft cost components to develop a much more accurate budget. Our budget template has been used successfully on many school projects throughout California over the past fifteen years. The budgets identify all of the revenue sources, projects, and program expenses. These are all summarized on the Master Program Budget that serves as a dashboard providing an overview of exactly where the District is on their budget at all times. We start developing the budget with a chart of accounts for all cost items that historically have been



encountered. This serves as a check list for the project manager. We track all encumbrances and expenditures throughout the program duration to provide complete accountability of the funds. Please refer to Section VI for additional information on the budgets.

#### **DSA Closeout**

The Division of the State Architect (DSA) requires that all projects are certified. The certification occurs after the project is complete when all of the required paperwork and follow-up items that occurred during constriction have been resolved. Across the State, there are thousands of projects that have been closed without DSA certification. DSA Policy is not to approve any new project(s) on a campus that has prior projects closed without DSA certification. It is critical to clear all projects and obtain final DSA certification so as to not delay approval for current projects. Please refer to Section IV for additional information on the DSA closeout.

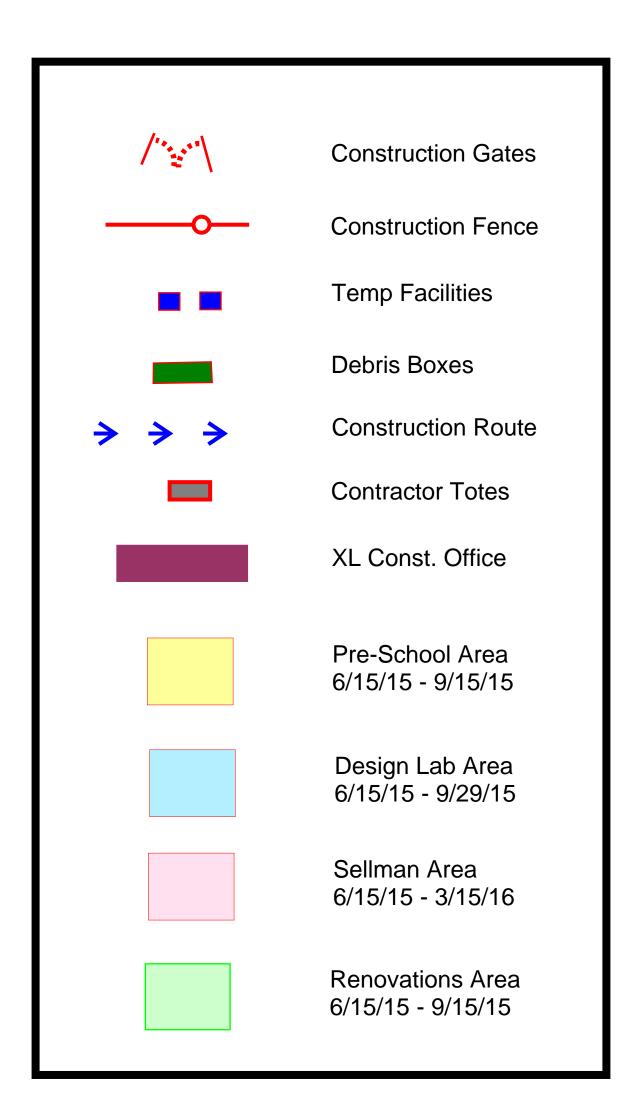
#### **Logistics Plan**

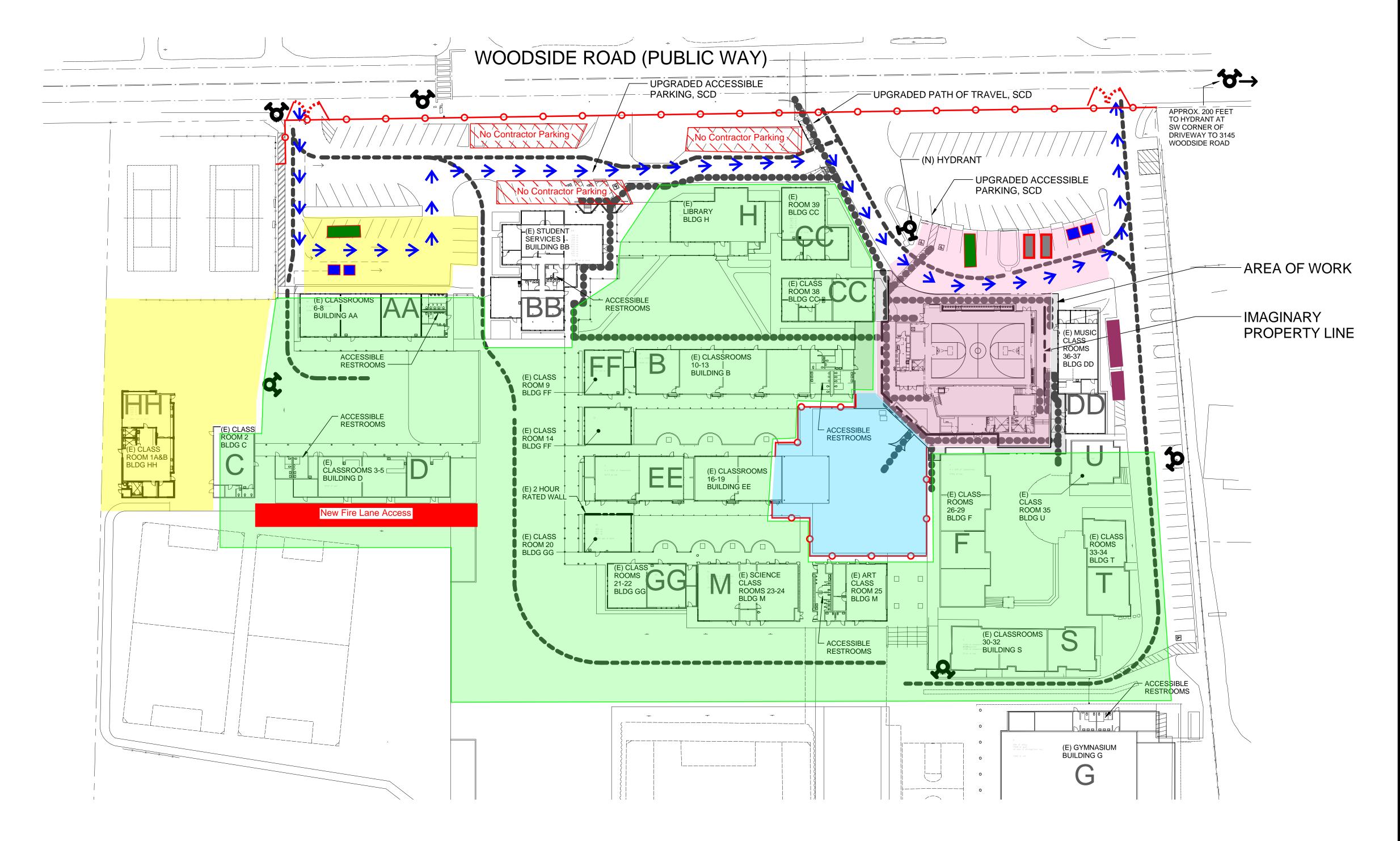
One of the most critical elements of implementing this program is to ensure the safety of the students and staff and minimize the impact to the educational program. Through a series of meeting and working collaboratively with the project team and site staff we have developed the logistic plan included on the following pages. Over the summer break of 2015, the contractor will be conducting work on the majority of the site. All work areas will be contained in temporary fencing and the necessary safeguards will be in place. During this time frame, all typical extra circular summer activities such as camp Galileo and Basketball camp have been canceled. Only administrative functions are planned. The contractor will limit their parking area to accommodate the administrative staff.

Once the school year starts in the fall of 2015, the fenced areas will be significantly reduce to the area where the three new construction projects are being constructed. The majority of the parking will be available to visitors and staff. As each of the projects is completed the fencing for that area will be removed. Please refer to the following site plans that indicate the dates for those portions of the project to be completed and the available parking.



Tel 408-240-6000 Fax 408-240-6001

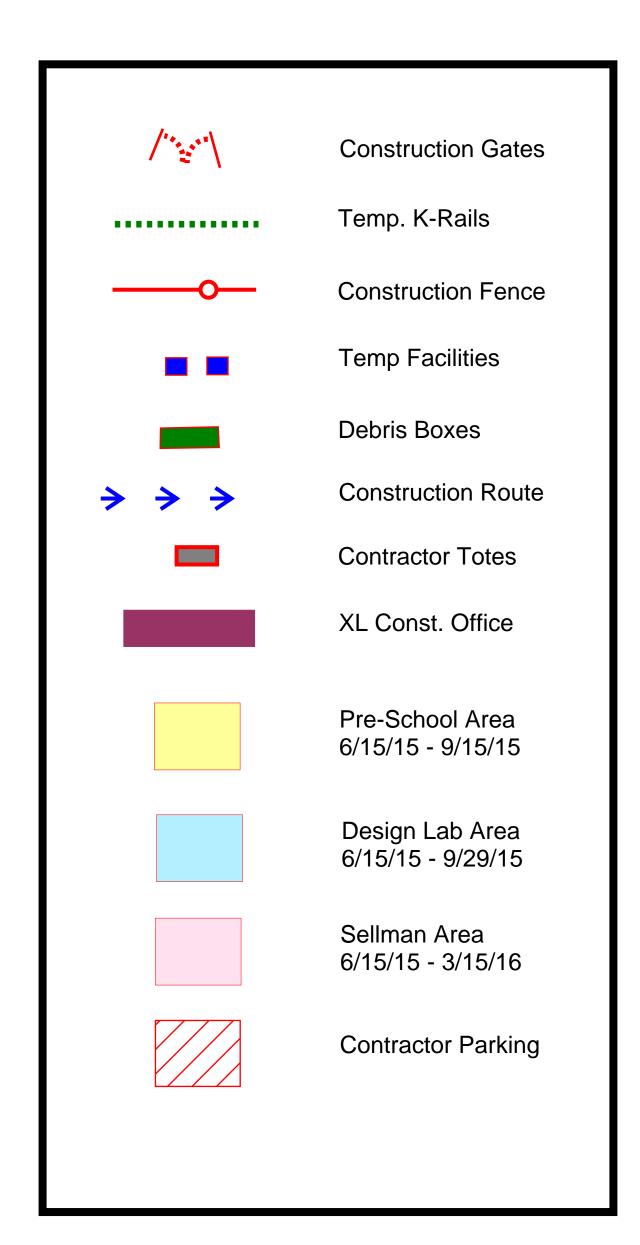


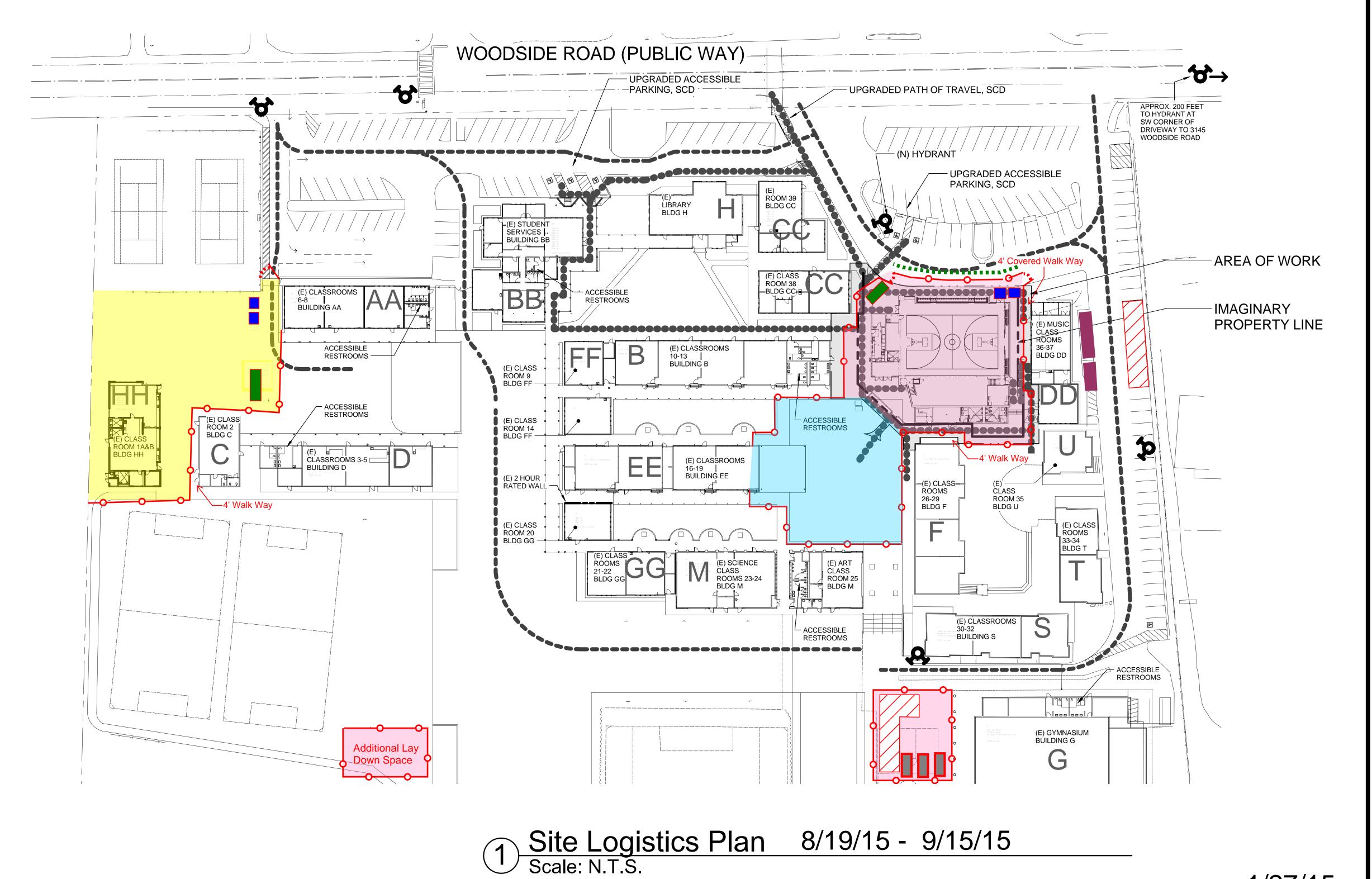


Site Logistics Plan 6/15/15 - 8/19/15
Scale: N.T.S.



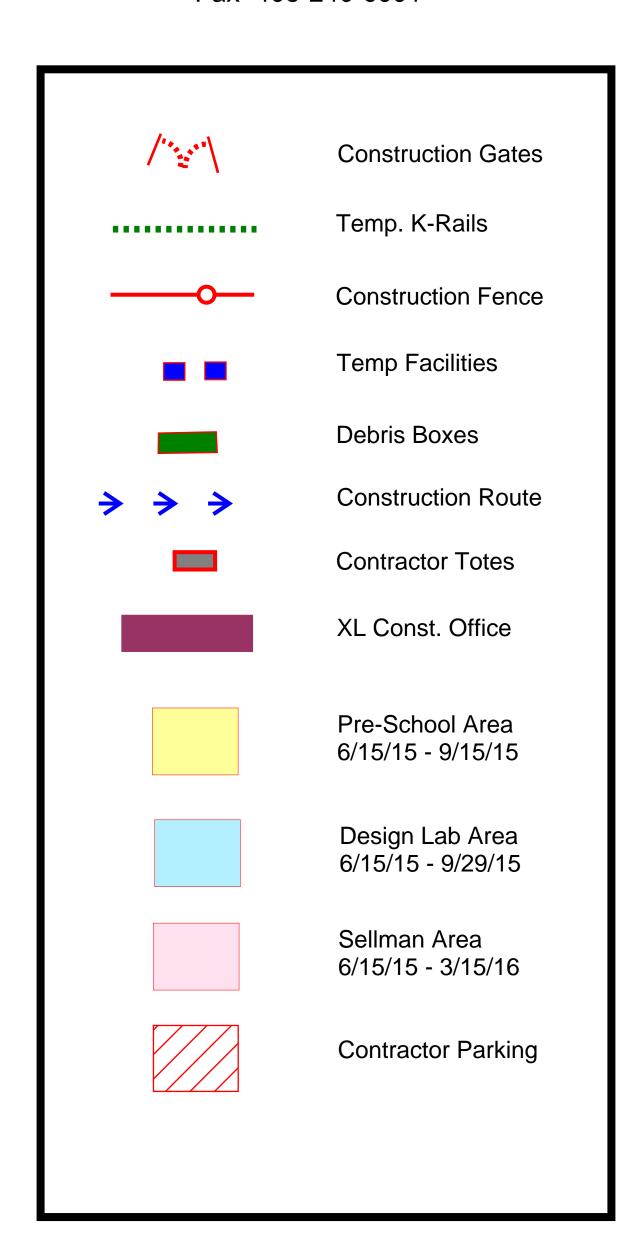
Tel 408-240-6000 Fax 408-240-6001

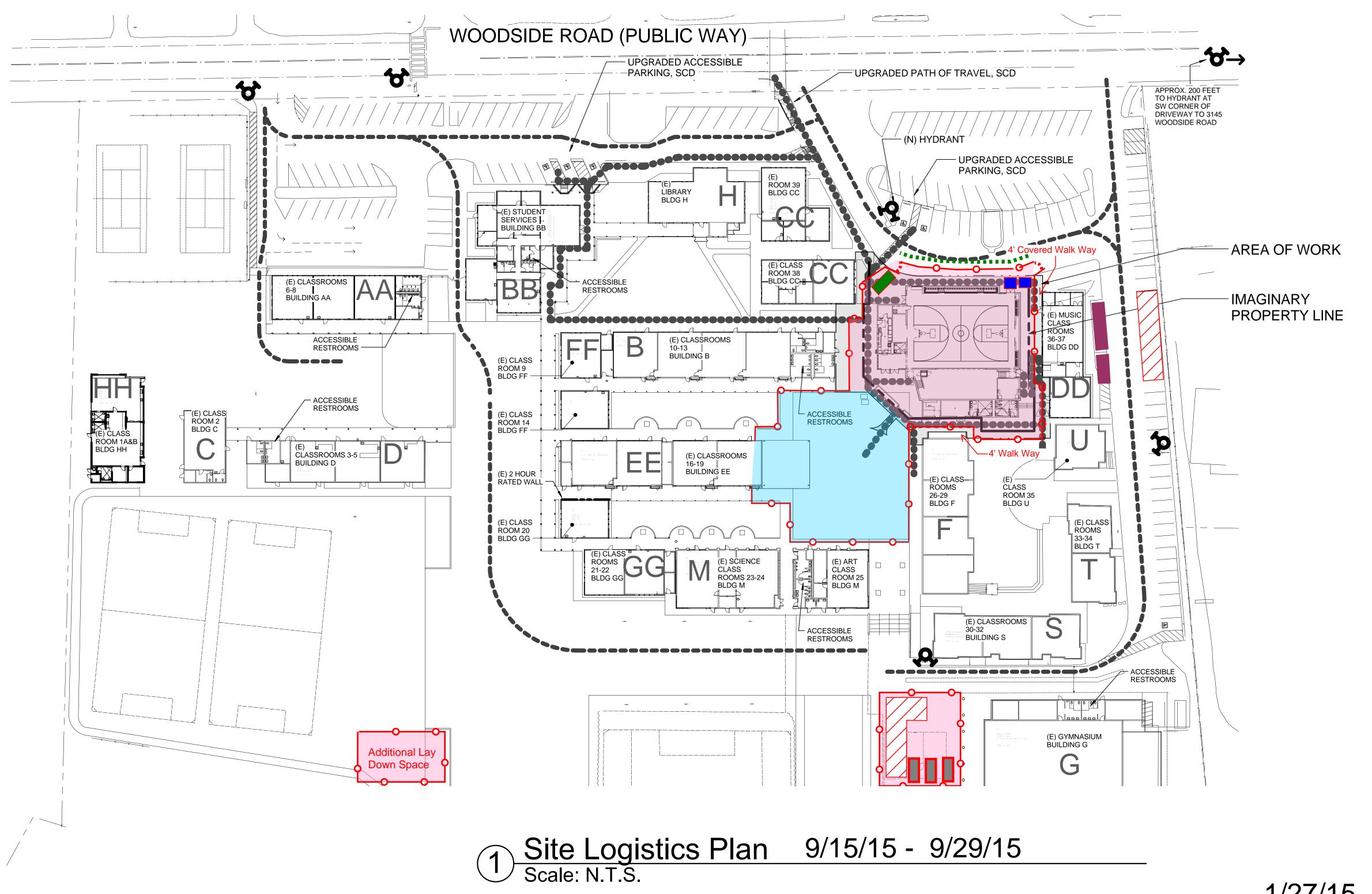






Tel 408-240-6000 Fax 408-240-6001

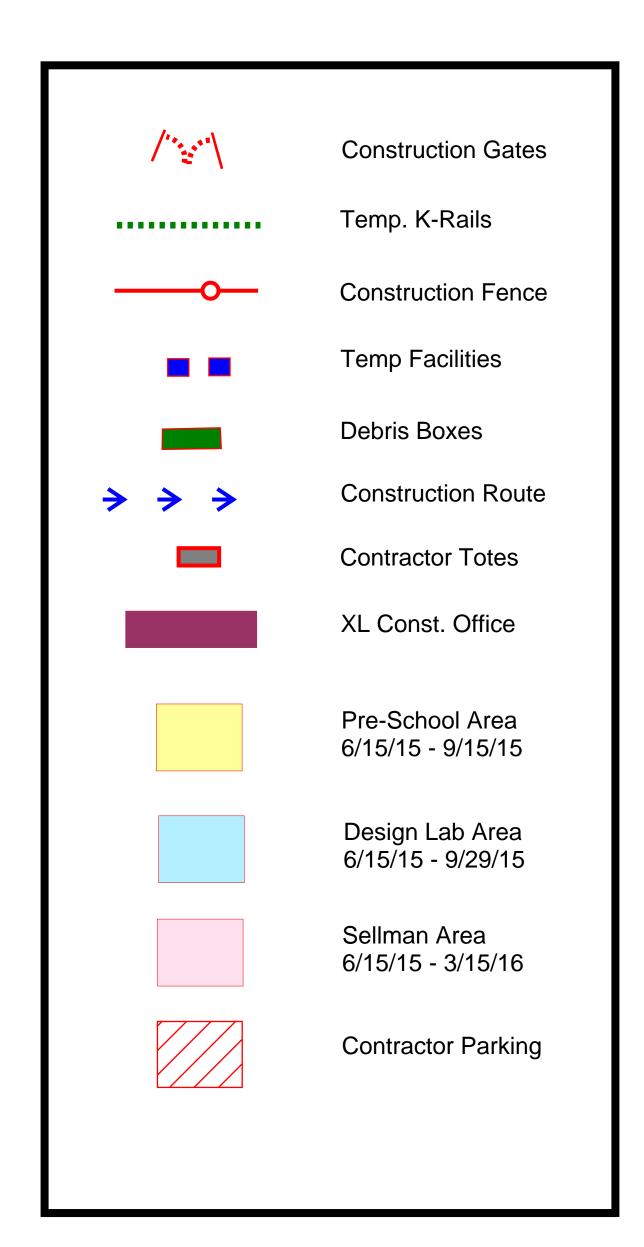


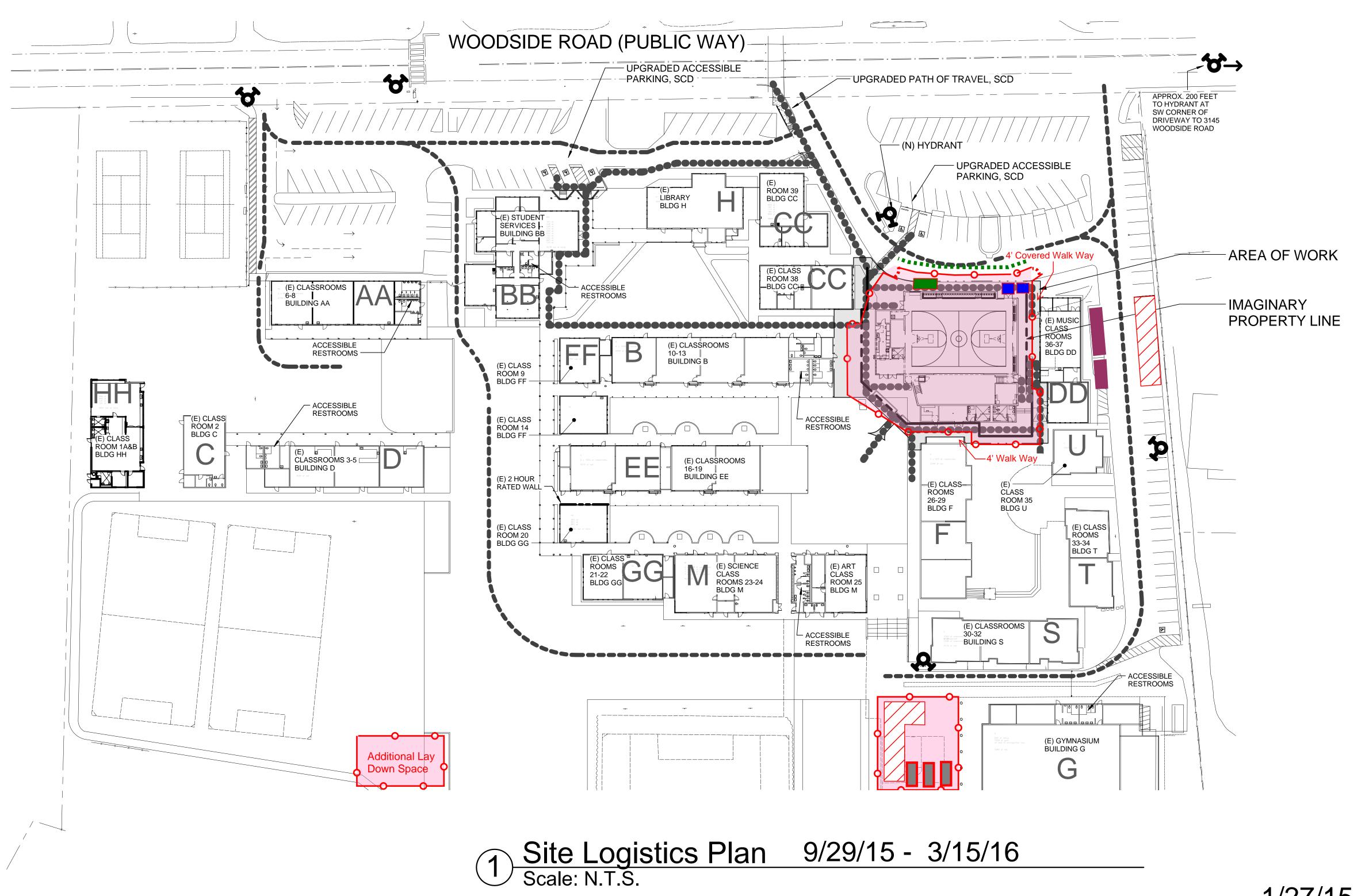


1/27/15



Tel 408-240-6000 Fax 408-240-6001





1/27/15



#### **SECTION IV: DSA CERTIFICATION**

#### **DSA Certification Projects**

The District had eight (8) prior projects that were closed without DSA certification. CPM has been diligently working on resolving the issues that caused DSA to not be able to certify the project was completed in accordance with the code requirements. Most of the outstanding items are missing reports and affidavits, but some are more complex.

We have recently closed out the following projects with DSA:

- 01-104595: Alteration to: Fire Alarm System, Campus Wide Closed 9/11/14
- 01-104199: Construction of Reconstruction/Rehabilitation of existing multi-purpose room and adjacent storage building – Closed 6/21/12
- 65400: Construction of (2) Relocatable Classroom Bldgs. (Bldg. P) Closed 9/18/14
- 61683: Closed 4/5/12

The projects we are currently working to resolve are as follows:

- DSA# 01-100123 Construction of 2 Classroom Buildings (D and E)
- DSA #59726 Construction of 3 Concrete Ramps and Alteration to Classroom Building (F)
- DSA #61555 Construction of Preschool Building (N)
- DSA #01-103143 Construction of Classroom, Auditorium and Gym (G, S, T, U)

The implementation team has been working with the DSA to reopen the project files, track down missing documentation from prior architects, inspectors, contractors, and laboratories, and submit missing documentation to obtain certification. Some of the outstanding items are from firms that are no longer in business and impossible to obtain. Therefore, those items require obtaining a new Architect of Record, Engineer of Record, and Inspector of Record to provide the missing documentation. We have been able to obtain DSA approval on the current projects due to the progress we have made on these old projects. CPM has tied the responsible parties' agreements and final pay to providing these documents to ensure that our current projects are closed with certification upon project completion.



#### **SECTION V: PROJECTS**

#### **Renovation Projects**

The previous site 2011 Facility Master Plan, 2013 Educational Facilities Plan, and subsequent reviews by the current implementation team have identified and prioritized many required safety, maintenance, and desired renovation items. The scope was re-evaluated to reflect the District's current needs and the project budget was updated to reflect the current market conditions.

The revised cost for all improvements is approximately \$9.5M and exceeds the available funds. The implementation team worked with the District to re-prioritize projects and scope. The current Master Program Budget provides approximately \$3.25M in upgrades to address the most needed building systems and infrastructure projects. The remaining estimated \$6.2M of needs can be completed as future funding or saving from current projects becomes available.

The following renovation projects **are included** in the available funds for the Measure D Facilities Program:

- Telephone System Replacement
- Clock System Replacement
- Intercom/PA System Replacement
- Roofing/Gutters/Vents Improvements
- Storm Drainage System Improvement Improvements
- Infrastructure Replacement

#### **Budget:** (For Currently Funded Projects)

Total Project Budget:	\$3,253,233
Funding Source:	
Measure D Bond Funds	\$3,047,148
Developer Fees	\$6,085
Prop 39 Energy Funds	\$200,000
Total Funding:	\$3,253,233

#### **Telephone System Replacement**

#### Scope:

The existing Lucent Partner phone system is beyond its life expectancy and is starting to fail. The manufacturer no longer supports the system and parts are increasingly difficult to procure on the secondary market. In addition, many features no longer work and basic functions such as Staff directories and voicemail boxes can no longer be updated. A complete system replacement is necessary and a Voice over Internet Protocol (VoIP) telephone system manufactured by ShoreTel will provide voicemail, unified communications, and integration with the public address system. The District has anticipated the VoIP telephone system replacement in its previous upgrades to the District's data network. The new system will provide 70 handsets and will include an uninterruptable power supply system to provide a minimum of 1 hour of continuous power during a site power outage.



Design Phase:

DSA Approval:

Bid/Procurement Phase:

Installation Start:

Installation Completion:

Dompleted 11/18/14

Not Required

Completed 11/5/14

1/2/17/15

1/2/19/15

2/22/15 to 2/22/15 to 2/22/15

Training: 2/23/15 to 2/24/15 Project Close-out Phase: 2/20/15 – 2/25/15

#### **Budget:**

\$76,500 (Construction Cost Only)

#### **Clock System Replacement**

#### Scope:

The existing clock system is a mixture of wired and wireless synchronized clocks from multiple master clocks. The majority of clocks are Sapling wireless synchronized clocks and they are in good working condition. The older wired master clock no longer updates correctly and will be decommissioned with the replacement of the Intercom/Public Address system. New Sapling wireless clocks will replace the older wired clocks and new clocks will be added to new locations.

#### Schedule:

Design Phase: Completed 12/9/14 DSA Approval: Not Required Bid/Procurement Phase: 1/5/15 - 2/13/15 Installation Start: 2/17/15 Installation Completion: 2/19/15 Training: Not Required Project Close-out Phase: 2/23/15 - 2/27/15

#### **Budget:**

\$53,400 (Construction Cost Only)

#### Intercom/PA System Replacement

#### Scope:

The existing intercom/PA system is a Rauland Telecenter. The proprietary system has limited support through a closed dealer network with only one local authorized dealer to service and maintain the system. The existing system will be decommissioned and replaced with a Valcom multi-zone amplifier. The existing speakers will remain in place and additional speakers will be added as needed to provide proper sound volume coverage to the campus. The new VoIP telephone system will be used to make PA announcements and will function as the Intercom.



Design Phase:

DSA Approval:

Bid/Procurement Phase:

Installation Start:

Installation Completion:

Completed 11/18/14

Completed 11/5/14

2/17/15

2/19/15

Training: 2/23/15 to 2/24/15 Project Close-out Phase: 2/20/15 – 2/25/15

[Additional speakers installation may be scheduled for the summer of 2015]

#### **Budget:**

\$143,575 (Construction Cost)

#### **Roofing/Gutters/Vents Improvements**

#### Scope:

A roof condition assessment report was prepared as a part of the 2012 Master Plan effort. The report identified and rated existing roof conditions based on age, condition and remaining service life. The proposed scope addresses the replacement of roofing where the conditions are beyond any value of performing repairs or general maintenance at Buildings B, C, D, E, F, H (Library), and M. In addition, roof vents will be installed on Building S, and gutters will be replaced on Buildings H (Library), AA, and M.

#### **Schedule:**

Design Phase: 10/28/14 - 1/21/15 DSA Approval: 1/27/15 - 3/23/15 Bid/Procurement Phase: 1/22/15 to 4/21/15 Construction Contract Start: 5/11/15 Construction Start: 6/15/15 Construction Completion: 8/19/15 Project Close-out Phase: 8/20/15 to 10/8/15

#### **Budget:**

\$604,942 (Construction Cost)

#### **Storm Drain System Improvements**

#### Scope:

Existing roof drains on Buildings B, E and M are not currently tied into the storm drain system. The area adjacent to the community gym requires additional concrete valley gutters to properly flow water into the storm drain system. In addition, tree roots and debris have compromised portions of the system and require removal of the trees and replacement of the drain line in the event the line cannot be cleared. New trees will be installed to offset the removal.



Design Phase: 10/28/14 - 1/21/15 DSA Approval: 1/27/15 - 3/23/15 Bid/Procurement Phase: 1/22/15 to 4/21/15 Construction Contract Start: 5/11/15 Construction Start: 6/15/15 Construction Completion: 8/19/15 Project Close-out Phase: 8/20/15 to 10/8/15

#### **Budget:**

\$680,000 (Construction Cost Only)

#### **Infrastructure Replacement**

#### Scope:

Portions of the existing sanitary sewer lines are under sized and continuously clog, creating overflow. The lines will be upsized and replaced. In addition, HVAC condensation lines will be relocated to drain into existing sinks, and hose bibs will be added to six (6) locations.

#### **Schedule:**

Design Phase: 10/28/14 - 1/21/15 DSA Approval: 1/27/15 - 3/23/15 Bid/Procurement Phase: 1/22/15 to 4/21/15 Construction Contract Start: 5/11/15 Construction Start: 6/15/15 Construction Completion: 8/19/15 Project Close-out Phase: 8/8/15 to 8/22/15

#### **Budget:**

\$352,500 (Construction Cost Only)

The following renovation projects **are not included** in the available funds for the Measure D Facilities Program:

#### **Priority 1 Projects**

#### Scope:

Various project scopes are as follows:

- Add traffic bollards at drop off areas
- Add exterior lighting at various locations
- Install video surveillance cameras
- Improve fencing at campus entry points
- Building B Seismic retrofit improvements
- Drainage improvements at the southwest corner of the artificial turf soccer field
- Repair the sliding marker boards in rooms 31, 35, and 38



- Repair dry rot and repaint exposed beams at canopy
- Repair column trim cover at walkways south of admin building

[Summer of 2016 if funding is available?]

#### **Budget:**

\$1,017,500 (Construction Cost Only)

#### **Priority 2 Projects**

#### Scope:

Various project scopes as follows:

- Classroom Improvements Group 1 (Door hardware, window coverings, etc.)
- Fire alarm replacement
- Replace Building B Toilet room lighting
- Building M Student Locker/Toilet rooms improvements
- Replace HVAC thermostats
- Replace exhaust fans at Building B toilet rooms
- Replace wood fence at East property line
- Install shut off irrigation valves from Music to Community Gym
- Resurface and restripe play area south of Admin building

#### **Schedule:**

[Not Anticipated to have Sufficient Funds to Complete]

#### **Budget:**

\$786,850 (Construction Cost Only)

#### **Other Renovation Projects**

#### Scope:

Various project scopes are as follows:

- Classroom Improvements Group 1 (Door hardware, window coverings, etc.)
- Paint exterior of Library
- Repair floor slab at Building E (rooms 10-13) and B (rooms 16-19)
- Add light fixtures at various classrooms
- Window replacement at various locations
- Miscellaneous ADA interior improvements and signage
- Revise drainage at artificial turf play field and outfield
- Renovate Amphitheater
- Baseball Field ADA Improvements
- Playground Replace wood bark with rubberized surfacing at Playground
- Replace wood exterior doors with metal doors at various locations
- Plumbing improvements (gas shut off valves, condensate lines, hose bibs, replace fixtures, etc.)



- Technology improvements (relocate IDF, cable management, etc.)
- Classrooms Improvements Group 2 (repair casework, replace flooring, painting, etc.)
- Renovate Building D exterior
- Library improvements (replace deck sub-floor, paint, blinds, shelving, etc.)
- Office improvements (flooring, sills, acoustics, switching, lighting, etc.)
- Add new floor outlets (room 15 19)
- Replace light fixtures at restrooms adjacent to room 13
- New CMU trash enclosure with chain link cover
- Relocate and replace storage units
- Community Gym improvements (sound, lights, refinish flooring, etc.)
- Replace lighting at locker room (vandal resistant)

[Not Anticipated to have Sufficient Funds to Complete]

#### **Budget:**

\$2,533,000 (Construction Cost Only)



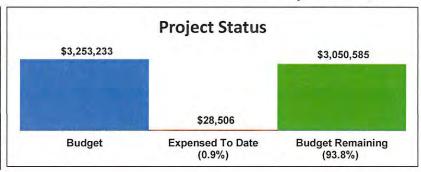
Renovation

## Woodside Elementary School District - Measure D

## **Budget Detail Report**

Project ID: 9005

Funding										
Funding Source	Funding	Funding Changes	Current Funding							
21 - Measure D Bond Funds	3,755,598	(708,450)	3,047,148							
25 - Developer Fees	-	-	-							
40-1 - Private Donations (Prior Year)		-	-							
40 - Private Donations	-	- 1	-							
01 - General Fund	6,085	-	6,085							
Prop 39 Energy Funds	200,000	-	200,000							
Total Funding	3,961,683	(708,450)	3,253,233							



Accessed Decodedless	Budgets	s through 12	/01/14	Committe	ed through 1	11/25/14	Expenditures through 11/25/14			
Account Description	Initial Budget	Budget Changes	Revised Budget	Initial Commitment	Approved Changes	Revised Committed	Expensed To Date	Unspent Committed	Uncommitted Budget	
A - Site Costs										
6121 - Special Studies	9,100	(3,100)	6,000	-	-	_	-	+	6,000	
6121.001 - Geotechnical Report	3,100	(3,100)	-	-	-	-	-	19	-	
6121.002 - Soil Contamination testing	6,000		6,000	-		140			6,000	
Site Costs	9,100	(3,100)	6,000	-	- 1	<b>5.</b>	-	-	6,000	
B - District and Agency Costs  6201 - DSA Plan Check Fees 6209 - Other Agencies 6209.001 - Geological Survey	33,900 3,600 3,600	(5,700)	28,200 3,600 3,600	-		-	-	-	28,200 3,600 3,600	
District and Agency Costs	37,500	(5,700)	31,800	_	-	-	-	_	31,800	
C - Consultant Costs										
6210 - Architect and Engineering	369,900	(89,100)	280,800		74,000	74,000	12	74,000	206,800	
6216 - Project Mgmt (Design Phase)	67,185	-	67,185	36,899		36,899	27,668	9,232	30,286	
6220 - HazMat Consultant - Design	2,000	3,440	5,440	5,440	-	5,440	-	5,440	-	
6221 - HazMat Consultant - Monitoring	30,800	(7,400)	23,400	-	-	-	-	-	23,400	
6241 - Pre-Construction Services	49,300	(6,484)	42,816	42,816		42,816	751	42,065	-	
Consultant Costs	519,185	(99,544)	419,641	85,155	74,000	159,155	28,419	130,737	260,486	

Date Printed: 12/4/2014

Renovation

	Budgets	s through 12	/01/14	Committe	ed through	11/25/14	Expenditures through 11/25/14			
Account Description	Initial Budget	Budget Changes	Revised Budget	Initial Commitment	Approved Changes	Revised Committed	Expensed To Date	Unspent Committed	Uncommitted Budget	
D - Documents and Bid Costs										
6231 - Printing and Distribution	18,500	(4,500)	14,000	5,000	-	5,000	-	5,000	9,000	
6233 - Advertisements & Notices	3,100	(800)	2,300	11-	-	-	-	-	2,300	
Documents and Bid Costs	21,600	(5,300)	16,300	5,000	-	5,000	-	5,000	11,300	
E - Construction Costs										
6243 - General Contractor	3,082,298	(543,006)	2,539,292				÷ 1	1-	2,539,292	
6243.002 - General Contractor - L/LB - Contract	3,082,298	(543,006)	2,539,292		-	-			2,539,292	
Construction Costs	3,082,298	(543,006)	2,539,292	-	-		-	-	2,539,292	
F - Construction Support & Other Costs										
6261 - Inspection	61,600	(14,800)	46,800	-	-			14.	46,800	
6263 - Testing	30,800	(7,400)	23,400				- 4	15	23,400	
6267 - CM Construction	76,400	3-1	76,400	38,493	-	38,493	88	38,405	37,907	
Construction Support & Other Costs	168,800	(22,200)	146,600	38,493	-	38,493	88	38,405	108,107	
G - Furniture & Equipment Costs										
Furniture & Equipment Costs	-	-	-	-	-	-	- ]	-	-	
H- Miscellaneous Project Costs										
Miscellaneous Project Costs		-	_	-1	-1	-	-1	-	-	
- Contingencies										
6297 - Construction Contingency	61,600	(14,800)	46,800						46,800	
6298 - Project Contingency	61,600	(14,800)	46,800						46,800	
Contingencies	123,200	(29,600)	93,600	-	- [	-	-1	-	93,600	
Grand Total	3,961,683	(708,450)	3,253,233	128,648	74,000	202,648	28,506	174,142	3,050,585	

% of % of Had Costs Total Project Hard Construction Costs: \$2,539,292 78.05% 100.00% Soft Costs: \$620,341 24.43% 19.07% F&E: \$0 0.00% 0.00% Contingencies: \$93,600 3.69% 2.88% 3,253,233

Date Printed: 12/4/2014 Renovation



#### **Preschool Building**

#### Scope:

The existing 960 SF portable classroom building does not meet the current facility needs and will be demolished. A new 2,961 SF one-story replacement building located on the western edge of the campus will provide healthy, safe, bright, playful, and inviting spaces that children look forward to coming to every day.

The new building will include (2) flexible classrooms with wet areas and additional storage to provide versatile and various concurrent teaching activities, teacher office, student restrooms, kitchen/work room, staff toilet, laundry, and associated mechanical/electrical room. A sliding glass wall between each classroom allows the two spaces to function together as a single classroom or operate independent of one another. The building will feature an open ceiling, clerestory windows and lots of natural day lighting and operable windows to connect students and staff to the outdoors.

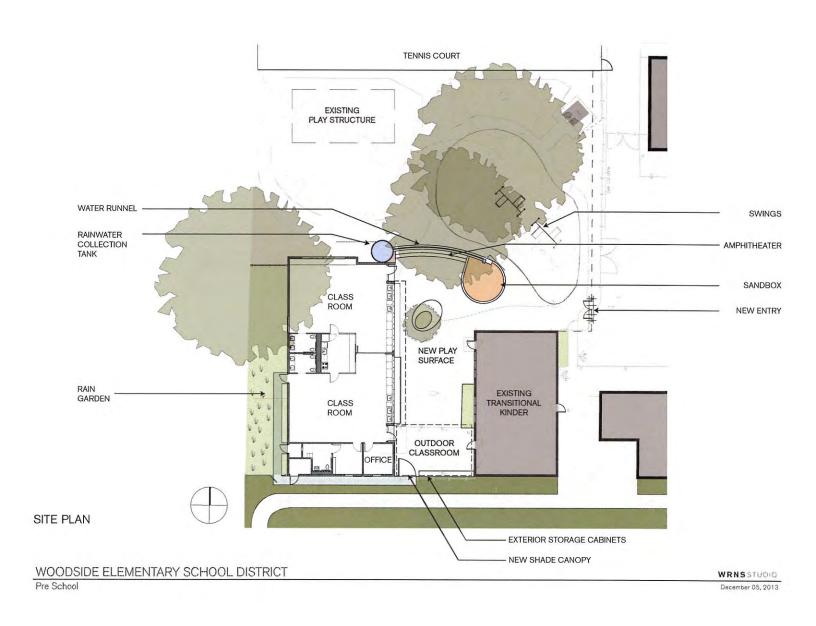
The exterior improvements are designed for teaching and play activities to occur in a fun, yet safe manner. A new concrete seating area, shade structure, play surfaces, water play area, sandbox, entry gate, and native planting will permit classroom activities to spill outside to engage the outdoors.

#### **Schedule:**

Design Phase: Completed 4/15/14 DSA Approval: Completed 10/17/14 Bid/Procurement Phase: 1/22/15 to 4/21/15 **Construction Contract Start:** 5/11/15 **Construction Start:** 6/15/15 9/15/15 **Construction Completion:** Move-in Phase: 9/16/15 to 9/18/15 Project Close-out Phase: 9/21/15 to 11/2/15

#### **Budget:**

Total Project Budget:	\$3,335,511
Funding Source:	
Measure D Bond Funds	\$1,147,584
Developer Fees	\$187,927
Private Donations	\$2,000,000
Total Funding:	\$3,335,511









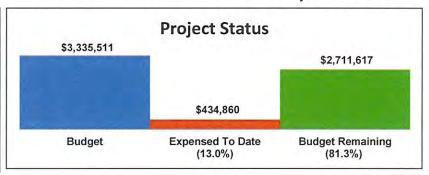
## Woodside Elementary School District - Measure D

# **Budget Detail Report**

Project ID: 9002

# Preschool Funding

Funding										
Funding Source	Funding	Funding Changes	Current Funding							
21 - Measure D Bond Funds	683,767	463,817	1,147,584							
25 - Developer Fees	199,794	(11,867)	187,927							
40-1 - Private Donations (Prior Year)	49,806	(49,806)	-							
40 - Private Donations	2,000,000	-	2,000,000							
01 - General Fund	162,291	(162,291)	-							
Prop 39 Energy Funds	-	-	-							
Total Funding	3,095,658	239,853	3,335,511							



	Budgets	through 12	/01/14	Committe	ed through 1	1/25/14	Expenditures through 11/25/14			
Account Description	Initial Budget	Budget Changes	Revised Budget	Initial Commitment	Approved Changes	Revised Committed	Expensed To Date	Unspent Committed	Uncommitted Budget	
A - Site Costs										
6121 - Special Studies	15,407	(6,261)	9,147	9,292	(146)	9,147	8,478	669	0	
6121.001 - Geotechnical Report	9,394	(6,261)	3,133	3,133		3,133	2,465	669	0	
6121.002 - Soil Contamination testing	6,013	- 1	6,013	6,159	(146)	6,013	6,013	-		
Site Costs	15,407	(6,261)	9,147	9,292	(146)	9,147	8,478	669	0	
B - District and Agency Costs										
6201 - DSA Plan Check Fees	27,100	1,700	28,800	16,000	-	16,000	16,000	1 1 2	12,800	
6209 - Other Agencies	3,600		3,600	3,600		3,600	3,600	7-1		
6209.001 - Geological Survey	3,600	-	3,600	3,600		3,600	3,600		-	
District and Agency Costs	30,700	1,700	32,400	19,600	- ]	19,600	19,600	•	12,800	
C - Consultant Costs										
6210 - Architect and Engineering	404,150	-	404,150	404,150		404,150	273,925	130,225	-	
6216 - Project Mgmt (Design Phase)	77,000		77,000	41,411	(155)	41,256	37,158	4,098	35,744	
6220 - HazMat Consultant - Design	2,000	(1,010)	990	1,020	(30)	990	990	119	-	
6241 - Pre-Construction Services	115,100	713	115,813	150,140	(34,327)	115,813	94,555	21,258	0	
Consultant Costs	598,250	(297)	597,953	596,721	(34,512)	562,209	406,627	155,581	35,745	
D - Documents and Bid Costs										
6231 - Printing and Distribution	13,200	1,400	14,600	5,000	-	5,000		5,000	9,600	
6233 - Advertisements & Notices	2,200	200	2,400	-	-	-	-	-	2,400	
Documents and Bid Costs	15,400	1,600	17,000	5,000	-	5,000	-	5,000	12,000	

Date Printed: 12/2/2014

Preschool

Capital Program Management, Inc. (c)
All Rights Reserved

Account Description	Budgets	through 12	/01/14	Committe	ed through	11/25/14	Expenditures through 11/25/14			
Account Description	Initial Budget	Budget Changes	Revised Budget	Initial Commitment	Approved Changes	Revised Committed	Expensed To Date	Unspent Committed	Uncommitted Budget	
E - Construction Costs										
6243 - General Contractor	2,200,000	226,300	2,426,300	(2)	127		-		2,426,300	
6243.002 - General Contractor - L/LB - Contract	2,200,000	226,300	2,426,300	- 7	¥.,	, <u>+</u> ,	-	19.	2,426,300	
Construction Costs	2,200,000	226,300	2,426,300	-	-	-	-	-	2,426,300	
F - Construction Support & Other Costs										
6261 - Inspection	26,900	-	26,900	-			-		26,900	
6263 - Testing	22,000	2,300	24,300	-	-	-		-	24,300	
6267 - CM Construction	55,000		55,000	27,784	155	27,939	155	27,784	27,061	
Construction Support & Other Costs	103,900	2,300	106,200	27,784	155	27,939	155	27,784	78,261	
G - Furniture & Equipment Costs										
4400 - F&E-Non Capitalized - Non-Tech	44,000	4,500	48,500		- 1	_	-1		48,500	
Furniture & Equipment Costs	44,000	4,500	48,500	-	-	-	-	-	48,500	
H- Miscellaneous Project Costs										
Miscellaneous Project Costs	-1		-	-	-	+	4-	-		
I - Contingencies										
6297 - Construction Contingency	44,000	4,500	48,500						48,500	
6298 - Project Contingency	44,000	5,511	49,511						49,511	
Contingencies	88,000	10,011	98,011	-	-1	-	-	-	98,011	
Grand Total	3,095,658	239,853	3,335,511	658,396	(34,503)	623,894	434,860	189,033	2,711,617	

% of % of Had Costs Total Project Hard Construction Costs: \$2,426,300 100.00% 72.74% 22.87% \$762,700 31.43% Soft Costs: F&E: \$48,500 2.00% 1.45% Contingencies: \$98,011 4.04% 2.94% 3,335,511

Date Printed: 12/2/2014

Preschool



#### **Design Lab Building**

#### Scope:

The existing 960 SF portable classroom building does not meet the current facility needs for a Design lab and will be demolished. A new 1,168 SF one-story addition will provide a flexible learning environment that can easily be reconfigured to accommodate the various types of activities.

Part shop, part art studio, part science lab, the large open work space is supported by a long work bench, sink and wet area, adjustable shelving, display areas, white boards, and a projection screen. Flexible furniture can be easily configured to allow for various types of teaching arrangements. An adjoining existing classroom doubles the area of the Lab by opening a folding glass divider wall. A covered outdoor lab area with sink will extend the classroom environment outdoors and place the Lab on display in the Bell Courtyard.

9/29/15

#### **Schedule:**

Design Phase: Completed 10/19/14
DSA Approval: Completed 10/20/14
Bid/Procurement Phase: 12/15/14 to 4/21/15
Construction Contract Start: 5/11/15
Construction Start: 6/15/15

Move-in Phase: 9/30/15 to 10/1/15 Project Close-out Phase: 9/30/15 to 11/12/15

#### **Budget:**

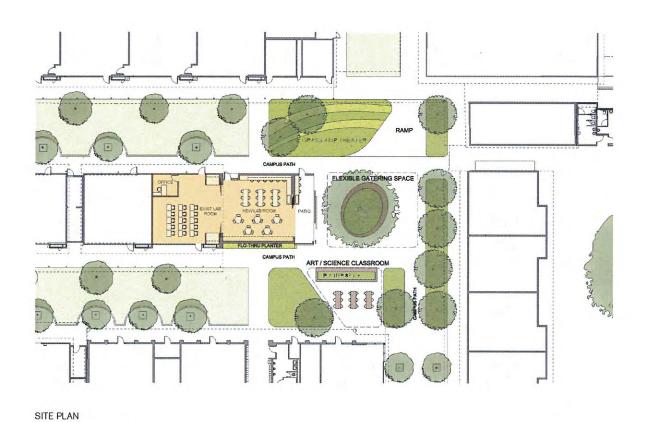
Total Project Budget: \$1,800,498

Funding Source:

**Construction Completion:** 

Measure D Bond Funds\$797,364Developer Fees\$3,133Private Donations\$1,000,000Total Funding:\$1,800,498





WRNSSTUDIO.

WOODSIDE ELEMENTARY SCHOOL DISTRICT Design Lab

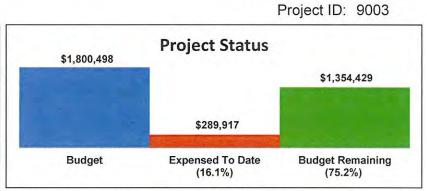


# Woodside Elementary School District - Measure D

# **Budget Detail Report**

## Design Lab

Funding									
Funding Source	Funding	Funding Changes	Current Funding						
21 - Measure D Bond Funds	634,902	162,462	797,364						
25 - Developer Fees	-	3,133	3,133						
40-1 - Private Donations (Prior Year)	19,750	(19,750)	-						
40 - Private Donations	1,000,000	-	1,000,000						
01 - General Fund	33,051	(33,051)	-						
Prop 39 Energy Funds		-							
Total Funding	1,687,703	112,794	1,800,498						



	Budgets through 12/01/14			Committe	ed through 1	1/25/14	Expenditures through 11/25/14			
Account Description	Initial Budget	Budget Changes	Revised Budget	Initial Commitment	Approved Changes	Revised Committed	Expensed To Date	Unspent Committed	Uncommitted Budget	
A - Site Costs										
6121 - Special Studies	15,100	(5,967)	9,133	3,133	4	3,133	2,465	669	6,000	
6121.001 - Geotechnical Report	3,100	33	3,133	3,133	_	3,133	2,465	669	- 4	
6121.002 - Soil Contamination testing	6,000	( e)	6,000	-			-	-	6,000	
6121.003 - Underground Locating	6,000	(6,000)		-			-	-		
Site Costs	15,100	(5,967)	9,133	3,133	- 1	3,133	2,465	669	6,000	
6201 - DSA Plan Check Fees 6209 - Other Agencies 6209.001 - Geological Survey  District and Agency Costs	16,100 3,600 3,600 19,700	1,200 - - - 1,200	17,300 3,600 3,600 <b>20,900</b>	10,750 3,600 3,600 14,350	- - -	10,750 3,600 3,600 14,350	10,750 3,600 3,600 14,350	- - - -	6,550 - - - 6,550	
C - Consultant Costs										
6210 - Architect and Engineering	326,850	18,800	345,650	326,850	18,800	345,650	220,407	125,243	-	
6216 - Project Mgmt (Design Phase)	30,674	-	30,674	19,787		19,787	12,401	7,386	10,887	
6220 - HazMat Consultant - Design	2,000	(985)	1,015	1,115	(100)	1,015	1,015	4.405	- (0)	
6241 - Pre-Construction Services	59,180	(15,939)	43,241	107,452	(64,211)	43,241	39,046	4,195	(0)	
Consultant Costs	418,703	1,876	420,580	455,204	(45,511)	409,694	272,870	136,824	10,886	
D - Documents and Bid Costs						4.0				
6231 - Printing and Distribution	6,600	700	7,300	5,000		5,000	-	5,000	2,300	
6233 - Advertisements & Notices	1,100	100	1,200	4		4	-	1	1,200	

Date Printed: 12/2/2014

Design Lab

	Budgets	through 12	/01/14	Committe	ed through	11/25/14	Expenditures through 11/25/14			
Account Description	Initial Budget	Budget Changes	Revised Budget	Initial Commitment	Approved Changes	Revised Committed	Expensed To Date	Unspent Committed	Uncommitted Budget	
Documents and Bid Costs	7,700	800	8,500	5,000	-	5,000	-	5,000	3,500	
E - Construction Costs										
6243 - General Contractor	1,100,000	116,300	1,216,300	/ <del>4</del> .	-	-		-	1,216,300	
6243.002 - General Contractor - L/LB - Contract	1,100,000	116,300	1,216,300	-	(4)	-		-	1,216,300	
Construction Costs	1,100,000	116,300	1,216,300	- ]	-	-		-	1,216,300	
F - Construction Support & Other Costs										
6261 - Inspection	22,000	2,300	24,300		-	¥	- (4)	-	24,300	
6263 - Testing	11,000	1,200	12,200		-	- 4	-	16 7.75	12,200	
6267 - CM Construction	27,500	5-1	27,500	13,892		13,892	233	13,659	13,608	
Construction Support & Other Costs	60,500	3,500	64,000	13,892	-	13,892	233	13,659	50,108	
G - Furniture & Equipment Costs										
4400 - F&E-Non Capitalized - Non-Tech	22,000	2,300	24,300	-		-			24,300	
Furniture & Equipment Costs	22,000	2,300	24,300	-	-	-	um managarina managarina managarina managarina managarina managarina managarina managarina managarina managari	-	24,300	
H- Miscellaneous Project Costs										
Miscellaneous Project Costs	-	_	-	-	-	-	-	-		
I - Contingencies										
6297 - Construction Contingency	22,000	2,300	24,300						24,300	
6298 - Project Contingency	22,000	(9,515)	12,485						12,485	
Contingencies	44,000	(7,215)	36,785	- [	-	-	-	-	36,785	
Grand Total	1.687.703	112,794	1.800.498	491,579	(45,511)	446,069	289,917	156,152	1,354,429	

% of Had Costs % of Total Project Hard Construction Costs: \$1,216,300 67.55% 100.00% Soft Costs: \$523,113 43.01% 29.05% F&E: \$24,300 1.35% 2.00% Contingencies: \$36,785 2.04% 3.02% 1,800,498

Date Printed: 12/2/2014 Design Lab Capital Program Management, Inc. (c)
All Rights Reserved



#### Sellman Multi-Purpose Building (MPR)

#### Scope:

The existing Gym building does not meet the current facility needs and will be demolished. A new 8,452 SF one-story replacement building will provide a place to learn, perform, play, gather and bring the community together. The multi-purpose functionality of the building will provide dining capacities for 250 students, assembly space for 500 occupants, and athletic uses for basketball, volleyball, and other indoor physical education activities.

The MPR will feature a play court space for PE/athletics and serve as an assembly and performance space for school and performing arts events. Support spaces will provide a warming kitchen, toilet rooms, PE and theater storage, and an office / meeting room. Storage for retractable theater seating and dining tables are integrated in to the wall of the court space and are design to be quickly and easily deployed and retracted.

The architectural design is intended to reflect the character of the campus and blend in to the landscape of Woodside with its large gabled roof and board and batten siding. The surrounding landscape is designed to be a beautiful and active teaching tool that responds to its specific orientation and location on campus. Plant selection is intended to be low maintenance, site appropriate, and help reduce and treat the building's storm water demands.

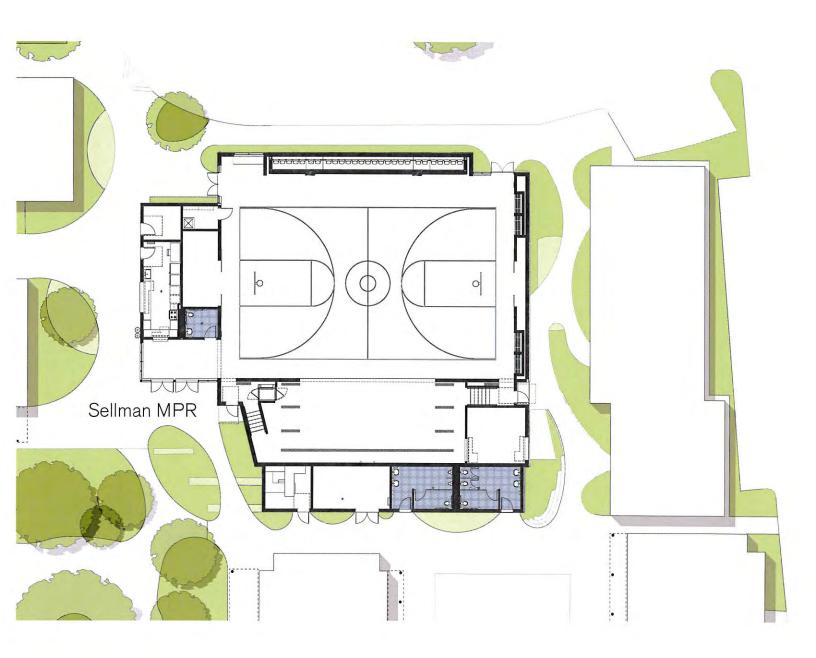
#### Schedule:

Design Phase: Completed 12/18/14 DSA Approval: 12/19/14 to 4/20/15 Bid/Procurement Phase: 12/15/14 to 4/21/15 **Construction Contract Start:** 5/11/15 **Construction Start:** 6/15/15 Construction Completion: 3/15/16 Move-in Phase: 3/16/16 to 3/17/16 Project Close-out Phase: 3/18/16 to 4/18/16

#### **Budget:**

Total Project Budget: \$8,400,950
Funding Source:

Measure D Bond Funds \$7,806,943
Developer Fees \$6,733
Private Donations \$587,273
Total Funding: \$8,400,950





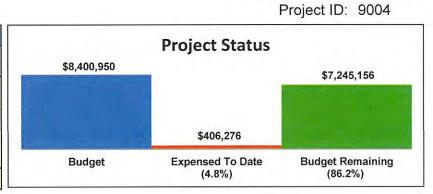




## **Budget Detail Report**

## Sellman MPR

Funding											
Funding Source	Funding	Funding Changes	Current Funding								
21 - Measure D Bond Funds	7,360,421	446,523	7,806,943								
25 - Developer Fees	-	6,733	6,733								
40-1 - Private Donations (Prior Year)	6,987	(6,987)	-								
40 - Private Donations	500,000	87,273	587,273								
01 - General Fund	31,589	(31,589)	-								
Prop 39 Energy Funds	-	-	-								
Total Funding	7,898,997	501,952	8,400,950								



	Budgets	through 12	2/01/14	Committe	ed through 1	1/25/14	Expenditures through 11/25/14			
Account Description	Initial Budget	Budget Changes	Revised Budget	Initial Commitment	Approved Changes	Revised Committed	Expensed To Date	Unspent Committed	Uncommitted Budget	
A - Site Costs										
6121 - Special Studies	9,100	33	9,133	3,133	-	3,133	2,465	669	6,000	
6121.001 - Geotechnical Report	3,100	33	3,133	3,133	-	3,133	2,465	669	-	
6121.002 - Soil Contamination testing	6,000	-	6,000		-	1,21	-		6,000	
Site Costs	9,100	33	9,133	3,133	-	3,133	2,465	669	6,000	
B - District and Agency Costs										
6201 - DSA Plan Check Fees	55,800	3,400	59,200	X X		+	-		59,200	
6209 - Other Agencies	3,600	-	3,600	3,600	-	3,600	3,600			
6209.001 - Geological Survey	3,600	-	3,600	3,600	-	3,600	3,600	-	-	
District and Agency Costs	59,400	3,400	62,800	3,600		3,600	3,600	-	59,200	
C - Consultant Costs										
6210 - Architect and Engineering	863,275	18,500	881,775	881,775	-	881,775	322,534	559,241		
6216 - Project Mgmt (Design Phase)	127,488	-	127,488	69,294		69,294	30,276	39,018	58,194	
6220 - HazMat Consultant - Design	2,135		2,135	1,615	(4.)	1,615	610	1,005	520	
6221 - HazMat Consultant - Monitoring	58,800	4,400	63,200	19		-	-		63,200	
6241 - Pre-Construction Services	122,600	(15,481)	107,119	259,728	(152,609)	107,119	46,748	60,371	(0)	
Consultant Costs	1,174,297	7,419	1,181,717	1,212,412	(152,609)	1,059,803	400,168	659,635	121,914	

Date Printed: 12/4/2014 Sellman MPR

Account Description	Budgets	through 12	2/01/14	Committe	ed through	11/25/14	Expenditures through 11/25/14			
Account Description	Initial Budget	Budget Changes	Revised Budget	Initial Commitment	Approved Changes	Revised Committed	Expensed To Date	Unspent Committed	Uncommitted Budget	
D - Documents and Bid Costs										
6231 - Printing and Distribution	35,300	2,600	37,900	15,000		15,000	-	15,000	22.900	
6233 - Advertisements & Notices	5,900	400	6,300			14	-	-	6,300	
Documents and Bid Costs	41,200	3,000	44,200	15,000	-	15,000	-	15,000	29,200	
E - Construction Costs										
6243 - General Contractor	5,880,000	443,700	6,323,700	6-0	-		1	-	6,323,700	
6243.002 - General Contractor - L/LB - Contract	5,880,000	443,700	6,323,700			-		5	6,323,700	
Construction Costs	5,880,000	443,700	6,323,700	-	-	-	-	-	6,323,700	
F - Construction Support & Other Costs										
6261 - Inspection	117,600	8,900	126,500			-	-	-	126,500	
6263 - Testing	58,800	4,400	63,200	- b <u>-</u>	<u>-</u>	-			63,200	
6267 - CM Construction	147,000	-	147,000	74,258	-	74,258	44	74,214	72,742	
Construction Support & Other Costs	323,400	13,300	336,700	74,258	- [	74,258	44	74,214	262,442	
G - Furniture & Equipment Costs										
4400 - F&E-Non Capitalized - Non-Tech	176,400	13,300	189,700	-	2		-1	-	189,700	
Furniture & Equipment Costs	176,400	13,300	189,700	-	-	-		-	189,700	
H- Miscellaneous Project Costs										
Miscellaneous Project Costs	-	-		-	-1	-	-	-	-	
I - Contingencies										
6297 - Construction Contingency	117,600	8,900	126,500	-		- 1	10.54		126,500	
6298 - Project Contingency	117,600	8,900	126,500						126,500	
Contingencies	235,200	17,800	253,000	- [		-	-1	-	253,000	
Grand Total	7,898,997	501,952	8,400,950	1,308,403	(152,609)	1,155,794	406,276	749,518	7,245,156	

		% of Had Costs	% of Total Project
Hard Construction Costs:	\$6,323,700	100.00%	75.27%
Soft Costs:	\$1,634,550	25.85%	19.46%
F&E:	\$189,700	3.00%	2.26%
Contingencies:	\$253,000	4.00%	3.01%
	8,400,950		

Date Printed: 12/4/2014 Sellman MPR



### SECTION VI: MASTER PROGRAM BUDGET AND SCHEDULE

#### **Overview**

Section V described the scope, schedule and budgets for each of the individual projects. To develop the Implementation Plan for the entire program, the budgets and schedules for all of these projects must be considered in aggregate to identify program-wide budgeting and scheduling conflicts. The Master Program Budget, Projected Cash Flow Analysis, and the Master Program Schedule provide this aggregation.

#### **Master Program Budget**

The Master Program Budget identifies all of the revenue, budgets and expenditures associated with the Measure D Facilities Program. The top portion of the Master Program Budget consists of a summary of the program funding by source and by fiscal year. The total funding as of December 1, 2014 is \$18,105,908. The majority of the funding is derived from Measure D, which constitutes 73.9% of the program funding. The other funding sources include general funds, state grants, Proposition 39 Energy Funds, developer fees, and the anticipated funding from private donations.

The program-level expenses and reserves are reported at the bottom of the Master Program Budget and are summarized into three categories: program expenses, construction cost escalation, and program loss reserve.

Program expenses are those costs that are not attributable to a specific project and are sometimes referred to as program overhead costs. They include consultant services such as programming and planning, bond audits, and general architect and engineering services. They also include program operating costs such as postage, shipping and the costs of archiving construction documents. Similar to the project budgets, a separate program expense budget was created as part of the implementation plan to track these costs. Program expenses are currently estimated to be \$623,988. Refer to the Program Expense Budget Detail Report for more information about the program-level costs.

Construction cost escalation is typically carried at the program level to address future inflationary costs for multi-year capital improvement programs. With the immediacy of construction starting in the summer of 2016, the current construction budgets and estimates prepared by XL Construction already include provisions for cost escalation. There is no program level need for escalation at this time, unless project starts are delayed beyond the anticipated start dates.



Program loss reserve is another essential component of a fiscally responsible bond program. It serves as an additional safety net and helps ensure projects can be delivered as promised. The amount of the reserve must be determined with consideration to the size and complexity of the program and the amount of risk that will be assumed. It's important not to place too much in any reserve (escalation, Program or Project), at the expense of completing and/or maximizing scope in projects. However, some level of program reserve should be established to mitigate cost overruns contributed to events that could not otherwise be reasonably anticipated. Extensive dry rot or termite infestation, a lawsuit, loss revenue due to economic down turn or failed investments are all unanticipated events, but they do happen. Preparation for such events is imperative if the immediate needs of a capital outlay program are to be met and the trust of the community maintained through fulfilled promises. The loss reserve established for the Woodside Measure D bond program is \$166,000, approximately 1% of the estimated aggregate cost of the current projects.





## **Master Program Budget**

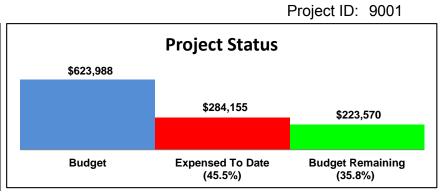
				ļ	FUNDING					
		State Fur	nding		Loca	l Funding			General	Total Per
	Fiscal Period	State Prop 39		Measure D Bond Funding	Cost of Issuance	•		Interest	Fund	Fiscal Year
Prior Fiscal Years									172,600	172,60
scal Yea	ar 2013-2014					147,794	310,150		388,722	846,66
scal Yea	ar 2014-2015		200,000	13,500,000	(144,900)	50,000	820,233	31,000	(298,458)	14,157,87
scal Yea	ar 2015-2016						2,879,767	48,000		2,927,76
scal Yea	ar 2016-2017							1,000		1,00
scal Yea	ar 2017-2018									-
	Total Funding	\$ -	\$ 200,000	\$13,500,000	\$ (144,900)	\$ 197,794	\$ 4,010,150	\$ 80,000	\$ 262,864	\$ 18,105,90
		BUDG	ETS through	gh 12-1-14	- EXPENDIT	URES through	11-25-14			
Proj	Project	Measure D	Private	Other	Preliminary	Current	Committed	Expensed	Uncommitted	Percentage
ID	Project	& Interest	Donations	Funding	Budget	Budget	Budget	To Date	Budget	Complete
9002	Preschool	1,147,584	2,000,000	187,927	3,095,658	3,335,511	623,894	434,860	2,711,617	13%
9003	Design Lab	797,364	1,000,000	3,133	1,687,703	1,800,498	446,069	289,917	1,354,429	16%
9004	Sellman MPR	7,806,943	587,273	6,733	7,898,997	8,400,950	1,155,794	406,276	7,245,156	5%
9005	Renovation	3,047,148	-	206,085	3,961,683	3,253,233	202,648	28,506	3,050,585	1%
1	Stitch Pier Project	-	-	172,600	172,600	172,600	172,600	172,600	-	100%
2	McCovey Field	-	310,150	42,979	353,129	353,129	353,129	353,129	-	100%
	Projects Subtotal	\$ 12,799,039	\$3,897,423	\$ 619,458	\$ 17,169,771	17,315,920	\$ 2,954,133	1,685,288	\$ 14,361,786	10%
9001	Program Expenses	470,061	112,727	41,200	727,184	623,988	400,417	284,155	223,570	46%
3001	Construction Cost Escalation		112,121	71,200	727,704	020,000	700,417	204,100	220,070	7070
	Program Loss Reserve	166,000			166,000	166,000				
	Trogram 2000 Nederve	100,000			100,000	100,000				
	Program Expenses Subtotal	\$ 636,061	\$ 112,727	\$ 41,200	\$ 893,184	\$ 789,988	\$ 400,417	\$ 284,155	\$ 223,570	
	Total Project & Program	\$ 13,435,100	\$4,010,150	\$ 660.658	\$ 18,062,954	\$ 18,105,908	\$ 3,354,551	\$ 1,969,443	\$ 14,585,357	
	Total Frogetta Frogram	Ψ 13,433,100	ψ4,010,130	Ψ 000,036	Ψ 10,002,934	Ψ 10,100,300	Ψ 3,334,331	Ψ 1,303,443	Ψ 14,303,337	
					gram Balance:					



## **Budget Detail Report**

## **Program Expenses**

Funding											
Funding Source	Funding	Funding Changes	Current Funding								
21 - Measure D Bond Funds	604,312	(134,252)	470,061								
25 - Developer Fees		-	-								
40-1 - Private Donations (Prior Year)	10,144	(10,144)	-								
40 - Private Donations		112,727.17	112,727								
01 - General Fund	112,727	(71,527)	41,200								
Prop 39 Energy Funds	-	-	-								
Total Funding	727,184	(103,196)	623,988								



Account Description	Budgets	through 12	2/01/14	Committ	ed through	11/25/14	Expenditures through 11/25/14			
	Initial Budget	Budget Changes	Revised Budget	Initial Commitment	Approved Changes	Revised Committed	Expensed To Date	Unspent Committed	Uncommitted Budget	
A - Program - District Facilities Staff										
Program - District Facilities Staff	-	-	-	-	-	-	-	-	-	
B - Program Operating Costs										
5819 - Archives	5,000	-	5,000	5,000	-	5,000	1,961	3,039	-	
5950 - Postage and Shipping	1,000	-	1,000	-	-	-	-	-	1,000	
6201 - DSA Plan Check Fees	3,000	-	3,000	1,000	-	1,000	1,000	-	2,000	
Program Operating Costs	9,000	-	9,000	6,000	-	6,000	2,961	3,039	3,000	
C - Program Consultants										
5810 - Audit Services	12,000	-	12,000	-	-	-	ı	-	12,000	
6210 - Architect and Engineering	15,000	-	15,000	-	-	1	1	-	15,000	
6212 - Programming and Planning	691,184	(103,196)	587,988	406,614	(12,197)	394,417	281,195	113,223	193,570	
6212.001 - Blach	69,730	(12,196)	57,534	69,731	(12,197)	57,534	57,534			
6212.002 - WRNS	41,200	-	41,200	41,200	-	41,200	36,700	4,500		
6212.003 - CPM	464,254	-	464,254	270,683	-	270,683	175,426	95,257	193,570	
6212.004 - Bruce Thompson Owner's Rep	60,000	(60,000)	-	-	-	-	-	-		
6212.005 - Eastshore Consulting	56,000	(56,000)	-	-	-	-	-	-	-	
6212.006 - XL Construction	-	25,000	25,000	25,000	-	25,000	11,534	13,466	-	
Program Consultants	718,184	(103,196)	614,988	406,614	(12,197)	394,417	281,195	113,223	220,570	
Grand Total	727,184	(103,196)	623,988	412,614	(12,197)	400,417	284,155	116,262	223,570	

Date Printed: 12/4/2014 Program Expenses



#### **Projected Cash Flow Analysis**

The dominant constraint to the execution of the Measure D Facility Program is cash flow. Cash flow defines the program, since project scope cannot exceed the available funding. The projected cash flow for the program is shown in the Cash Flow Analysis Report.

Since Measure D represents 73.9% of the program funding and all issuances have been received to date, the timing of funding received from the other sources, primarily from private donations, will need to be monitored to balance the cash flow needs and timing for the Renovation projects.

In addition, the previous Section V noted that there is insufficient funding to complete all the required and prioritized renovation projects. It is anticipated that cost savings from current project budgets and additional future funding will be applied to these unfunded projects.



								Oct 14 - Dec 14	Jan 15 - Mar 15	April 15 - June 15	July 15 - Sept 15	Oct 15 - Dec 15	Jan 16 - Mar 16	April 16 - June 16	July 16- Sept 16	Oct 16 - Dec 16	
roject entifier	Project Name	Current Budget 12-01-14		penditures Through 11-24-14	Remaining To Spend	Start Constructio	End Construction	Total 2nd Qtr 2014-15	Total 3rd Qtr 2014-15	Total 4th Qtr 2014-15	Total 1st Qtr 2015-16	Total 2nd Qtr 2015-16	Total 3rd Qtr 2015-16	Total 4th Qtr 2015-16	Total 1st Qtr 2016-17	Total 2nd Qtr 2016-17	Total Projected Expenditur
1	Preschool	\$ 3,335	,511 \$	434,860	\$ 2,900,650	4/1/2015	9/30/2015	22,510	93,801	589,601	1,648,094	546,644	-	-	-	-	2,90
2	Design Lab	\$ 1,800	,498 \$	289,917	\$ 1,510,581	4/1/2015	9/30/2015	20,368	55,884	476,558	687,795	269,976	-	-	-	-	1,51
3	Sellman MPR	\$ 8,400	,950 \$	406,276	\$ 7,994,674	4/1/2015	3/31/2016	101,254	186,612	819,506	2,037,206	1,974,006	1,974,006	902,084	-	-	7,99
4	Renovation	\$ 3,25?	,233 \$	28,506	\$ 3,224,727	8/1/2014	10/31/2015	82,963	220,233	803,585	2,117,946	-	-	-	-	-	3,2
5	Stitch Pier Project	\$ 172	,600 \$	172,600	\$ -			-	-	-	-	-	-	-	-	-	
6	McCovey Field	\$ 350	,129 \$	353,129	\$ -			-	-	-	-	-	-	-	-	-	
	Total Project Budget / Expenditures:	\$ 17,315	920 \$	1,685,288	\$ 15,630,632			\$ 227,094	\$ 556,530	\$ 2,689,250	\$ 6,491,041	2,790,627	\$ 1,974,006	\$ 902,084	\$ -	\$ -	\$ 15,630
Г	Program Contingencies & Expenses Catastrophic Loss Reserve	T\$ 160	,000 \$	_1	\$ 166,000	1	1	-	_1	- 1	-1	33,200	33,200	33,200	33,200	33,200	
								:	+	i.	:	00,200	00,200	00,200	00,200		
	Measure D Program Expense		,988 \$	284,155	\$ 339,833			32,012	95,536	79,537	53,412	36,388	18,876	18,071	-	6,000	;

	Cash Balance		2nd Qtr	3rd Qtr	4th Qtr	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	1st Qtr		otals Proje Revenue
Fund 21 - Measure D Bond Proceeds	@ 11-24-14	-	2014-15	2014-15	2014-15	2015-16	2015-16	2015-16	2015-16	2016-17	2016-17	
Prop 39 Energy Funding	\$ 12,802,151.3	"""	 -	-	149,366	-	-	-	-	-	-	1
Developer Fees	\$ 50,634.0	<u>~</u>	 		46,400	-			<u> </u>			14
Private Donations	\$ 123,636.3	 0	 		46,400	-		2,879,777				2,87
terest	\$ -	1.00%	 		31,000	27,000.00	16,000.00	4,000.00	1,000.00	1,000.00	-	2,0
General Fund	\$ 4,500.0	<del></del>	-	-	-		-	-	-	-	-	
Total Revenue	: \$ 12,980,92	2	\$ - \$	-	\$ 226,766	\$ 27,000	\$ 16,000	\$ 2,883,777	\$ 1,000 \$	1,000 \$	- \$	3,15
Cumulative Total Revenue:	\$ 12,980,92	2	\$ 12,980,922	12,980,922	\$ 13,207,688	\$ 13,234,688	\$ 13,250,688	\$ 16,134,464	\$ 16,135,464	16,136,464 \$	16,136,464 \$	
Net Change in Cash Balance:			\$ (259,106)	(652,066)	\$ (2,542,021)	\$ (6,517,453)	\$ (2,844,215)	\$ 857,695	\$ (952,355)	(32,200) \$	(39,200)	

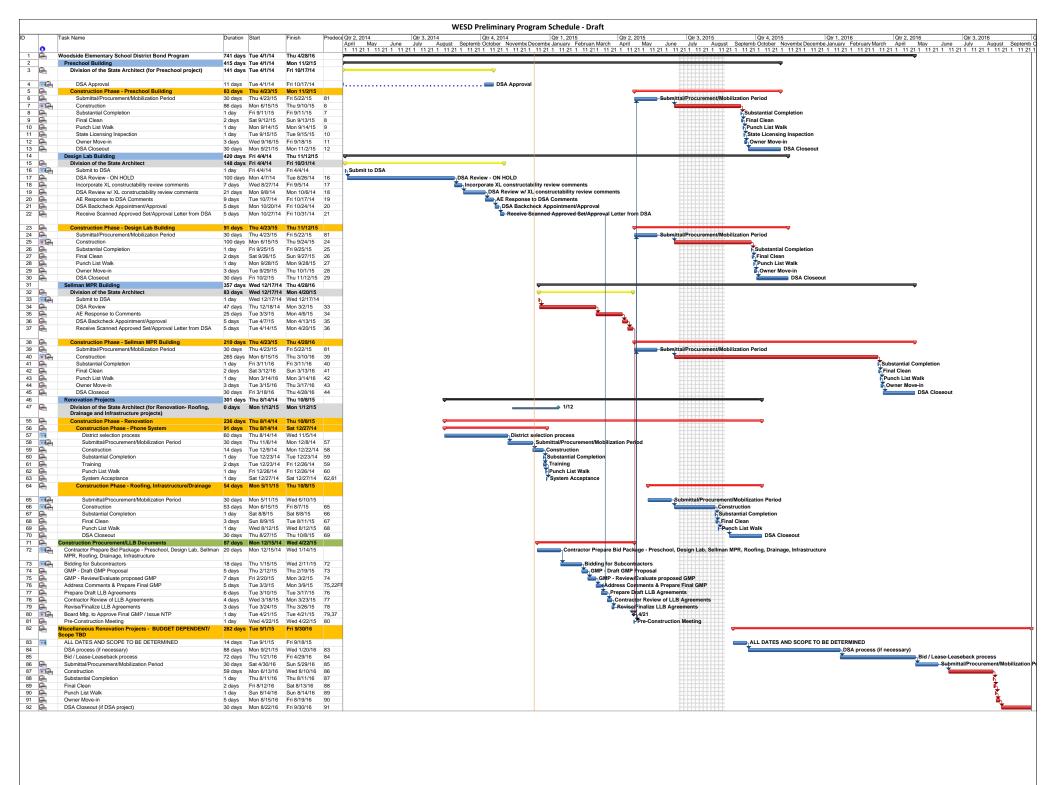




#### **Master Program Schedule**

Identification of the program's anticipated cash flow, coupled with the Board-established project priorities, enabled preparation of a Master Program Schedule. This Master Program Schedule is as aggressive as possible within the constraints of the cash flow. The Implementation Plan is designed to be aggressive to minimize inflationary impacts and to enable the District's students, staff and community to benefit from improvements the Measure D Facilities Program offers as soon as possible. The concurrency of these projects will also provide construction cost savings.

All of the projects are identified on the left column and they are further defined by milestone phase and/or activities. Each activity identified lists the duration, start/finish date and its dependencies on other related activities or projects.





### **SECTION VII: TABLE OF APPENDICES**

This report contains the Implementation Plan for the Woodside Elementary School District's Facility Program. The plan is supported by a significant amount of material that could not reasonably be included within this document. This supporting material is contained in the following separate documents as Appendices.

Appendix A: 2013 Educational Facilities Plan, dated February 2013, and prepared by HMC Architects and Blach Construction

Appendix B: Master Plan and Assessment, dated February 7, 2012, and prepared by BFGC-IBI Group Architecture Planning

- Architectural Assessment Report, prepared by BFGC-IBI Group Architecture Planning
- Structural Evaluation Report, dated October 6, 2011, and prepared by Hohbach-Lewin, Inc.
- Mechanical and Plumbing Assessment Report, dated October 27, 2011, and prepared by Axiom Engineers, Inc.
- Electrical Assessment Report, dated October 28, 2011, and prepared by American Consultant Engineers Electrical, Inc.
- Low Voltage Campus Infrastructure Assessment, dated October 27, 2011, and prepared by Smith, Fause & McDonald, Inc.
- Woodside School Re-roofing Project RFP, prepared by W.L. Butler Construction, Inc.
- Energy Audit Report, dated February 14, 2008, and prepared by Sustainable Energy Partners
- Biological Resource Assessment for Bear Gulch Bank Repair Project, dated
   January 2012, and prepared by Coast Ridge Ecology
- Geotechnical Investigation Creek Bank Stabilization, dated January 2012, and prepared by Murray Engineers, Inc.



Appendix C: Technology Infrastructure and User-End Equipment, Fall 2011-2012, prepared by Lee

Applebaum, WESD Educational Technology Coordinator

Appendix D: WESD Maintenance Program and Special Project Outline

Appendix E: Board Resolution #2014-6 authorizing election for \$13.5M General Obligation Bond

(Measure D).